



Role Description - Minibus Driver

The role of a Minibus Driver is to prevent older people from becoming isolated by transporting them to our Lunch Club, taking them into town so they can do their shopping, or taking them on various outings. Your friendly and helpful approach is what our clients really appreciate.

The services run Tuesday to Thursday so you could choose a day that suits.

- Transport to and from Lunch club: Tuesday/Thursday - 10.45am to 2pm.
- Transport into Town: Wednesday - approx. 9am to 1pm
- Outings: The days and times vary according to the programme but generally run once a week from March to October, with some less frequent Winter trips.

All drivers work on a rota so you would be required every 3-4 weeks to drive for one of the above (or more if you wish).

The main activities are :

- Providing a friendly face and helping hand to older people
- Undertaking a DBS check and MIDAS training (both arranged by Age Concern Petersfield)
- Completing a driving induction session with an experienced driver
- Liaising with the Manager regarding the driving rota
- Collecting the key and minibus from Siward House on Borough Road at the start of your shift
- Familiarising yourself with the client addresses and the route to take
- Helping clients with walkers, shopping, and any other items. There is no manual handling involved.
- Taking payment from the clients and storing this according to procedures
- Reporting any minibus faults or client concerns to the Manager
- Liaising with the other drivers on your rota to let them know of any client changes regarding pick up
- Returning the minibus to Siward House, depositing keys and ensuring the minibus is secure.

For this role you would need to have a full clean driving licence, with category D1.

Please contact Sheridan on 07852 172998 or email

sheridan.rocher@ageconcernpetersfield.org.uk if you would like to know more.